

# **CALIFORNIA WALK & BIKE TECHNICAL ADVISORY COMMITTEE**

**KICKOFF MEETING**

**MONDAY AUGUST 27<sup>TH</sup>, 2018**

# Welcome & Introductions

Please share:

1. Name, Title, Agency
2. One thing you hope to accomplish on CWBTAC
3. Your favorite walk or bike ride

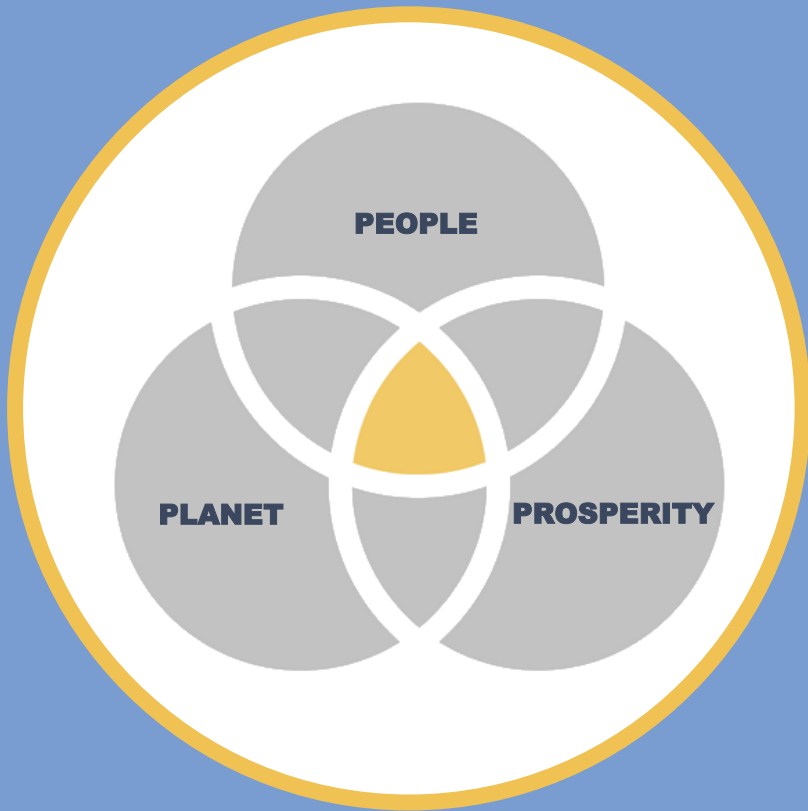
# CA Walk & Bike TAC Kickoff Meeting Agenda

Time	Discussion Item
10:00 AM	<b>Welcome and introductions</b> (25 mins)
10:25 AM	<b>Agenda Review</b>
10:30 AM	<b>Background</b> (60 mins) <ul style="list-style-type: none"> <li>• Caltrans Strategic Goals</li> <li>• Statewide Bike and Pedestrian Plan</li> <li>• Mode Share Action Plan</li> <li>• Development of CWBTAC</li> <li>• Related committees and work groups</li> </ul>
11:30 AM	<b>Review Draft CWBTAC Charter</b> (30 mins) <ul style="list-style-type: none"> <li>• Purpose and goals</li> <li>• Roles and responsibilities</li> <li>• Reporting structure and decision process</li> <li>• Meeting frequency/structure</li> </ul>
12:00 PM	<b>Lunch break</b> (60 mins)

Time	Discussion Item
1:00 PM	<b>Feedback/Discussion on CWBTAC Charter</b> (60 mins) <ul style="list-style-type: none"> <li>• Is the committee charge too broad or narrow?</li> <li>• Are there important goals or roles not identified?</li> <li>• How does the committee want to work?</li> <li>• Did we get the committee name right?</li> </ul>
2:00 PM	<b>Future Meeting Sample Focus Areas</b> (30 mins) <ul style="list-style-type: none"> <li>• Design Guide for Main Streets &amp; Highways</li> <li>• District Active Transportation Plans</li> <li>• Accommodation of people walking and bicycling during construction</li> </ul>
2:30 PM	<b>Wrap up</b> (30 mins) <ul style="list-style-type: none"> <li>• Next Steps</li> <li>• Future areas of discussion</li> <li>• Feedback</li> <li>• Next meeting date?</li> </ul>

# Background

# CALTRANS SUSTAINABILITY PRIORITIES



**CHAMPION  
ACTIVE  
TRANSPORTATION**

**ADVANCE CLEAN  
VEHICLES, FUELS,  
AND MATERIALS**

**PREPARE FOR  
CLIMATE CHANGE  
AND EXTREME  
WEATHER**

# Strategic Management Plan (SMP) Targets

## **Goal 1: Safety and Health**

- Reduce pedestrian and bicycle fatalities
  - 10% reduction in a single calendar year

## **Goal 3: Sustainability, Livability, and Economy**

- Triple bicycle trips
- Double walk trips

MAY 2017

# TOWARD AN ACTIVE CALIFORNIA

STATE BICYCLE + PEDESTRIAN PLAN



*Adopted May 2017*

# EQUITY

## All Ages & Abilities

60 actions

with leadership by Caltrans,  
regional, & local partners

# CALTRANS MODE SHARE ACTION PLAN 1.0

Implementing Goal 3 of the Department's  
2015-2020 Strategic Management Plan



## 38 near-term actions

All Caltrans-led by 6 divisions

Highest impact on safety and mode shift  
strategic goals

## SUMMARY OF ACTIONS

	Task
1. Funding and Projects	1.1: Recommend and clarify guidance to Caltrans districts on SHOPP-eligible active transportation facilities
	1.2: Award and manage \$25M/year Sustainable Communities Planning Grant Program (SCPG) to support local and regional active transportation planning
	1.3: Deliver Active Transportation Program (ATP) project delivery support and technical assistance
	1.4: Complete and release Pedestrian Safety Improvement Program
	1.5: Complete and release Bicycle Safety Improvement Program
	1.6: Leverage state funding sources to deliver 2022 State Rail Plan projects
2. Training	2.1: Develop training for district staff on Complete Streets Elements Toolbox & Selection Guidance
	2.2: Develop and deploy pedestrian safety training (basic and advanced)
	2.3: Develop and deploy bicycle safety training pilot (basic and advanced)
	2.4: Develop and deploy Planning and Design for Bicycle Transportation training
	2.5: Deliver ADA design training on DIB 82-06
	2.6: Deliver FHWA Focus Cities walk and bike training
3. Standards & Guidance	2.7: Establish Center of Excellence for Rail and Mass Transportation
	2.8: Establish Center of Excellence for Complete Streets
	3.1: Update Project Initiation Report (PIR) Guidance to reflect SB 1 complete streets provision
	3.2: Incorporate complete streets elements as primary or secondary assets in SHOPP
	3.3: Develop Complete Streets Toolbox & Selection Guidance
	3.4: Develop Pedestrian Safety Monitoring Program guidance
4. Planning & Research	3.5: Develop Bicycle Safety Monitoring Program guidance
	3.6: Pursue new methods for setting and enforcing speed limits
	3.7: Update Caltrans guidance documents for walk and bike facility design and design flexibility approach
	3.8: Develop station area guidelines
	4.1: Review and recommend Caltrans district ATP concept applications
	4.2: Proactively identify disadvantaged communities (DACs) without plans and support development of active transportation plans through ATP and SCPG
5. Data Collection & Evaluation	4.3: Develop district-level active transportation plans
	4.4: Finalize Pedestrian & Bicycle Research Roadmap
	4.5: Implement State Rail Plan service planning
	4.6: Complete State Transit Strategic Plan
	4.7: Implement integrated ticketing
	5.1: Develop cohesive strategy and methods to measure walk and bike volume counts
6. Communication and Promotion	5.2: Track/measure progress toward mode share targets
	5.3: Develop rail and transit ridership database
	6.1: Collaborate with and solicit input from stakeholders and partners through Caltrans external advisory committees
	6.2: Communicate our successes in advancing and promoting active transportation and transit
	6.3: Coordinate encouragement and engagement activities to promote walk, bike, and transit with Caltrans staff and partners
	6.4: Promote State Rail Plan implementation
	6.5: Promote commuter rail benefits
	6.6: Promote first/last mile access to rail planning



# Mode Share Action Plan

## Funding and Projects

1.1: Active Transportation SHOPP guidelines

1.2: Sustainable Communities Planning Grant (SCPG)

1.3: Active Transportation Program (ATP)

1.4: Pedestrian Safety Improvement Program

1.5: Bicycle Safety Improvement Program

1.6: 2022 State Rail Plan projects

# Mode Share Action Plan

## Training

2.1: Complete Streets Toolbox training for district staff

2.2: Pedestrian safety training

2.3: Bicycle safety training

2.4: Bicycle transportation design & planning training

2.5: ADA design training

2.6: FHWA Focus Cities walk and bike training

2.7: Rail & Mass Transportation Center of Excellence

2.8: Complete Streets Center of Excellence

# Mode Share Action Plan

## Standards and Guidance

- 3.1 Update Project Initiation Guidance
- 3.2 Develop SHOPP complete streets asset targets
- 3.3 Complete Streets Toolbox
- 3.4 Pedestrian Safety Monitoring
- 3.5 Bicycle Safety Monitoring
- 3.6 New methods for setting and enforcing speed limits
- 3.7 Update Caltrans design guidance documents
- 3.8 Station area guidelines

# Mode Share Action Plan

## Planning and Research

- 4.1 Review and recommend district ATP applications
- 4.2 Identify & support disadvantaged communities without plans
- 4.3 District active transportation plans
- 4.4 Pedestrian & Bicycle Research Roadmap
- 4.5 State Rail Plan service planning
- 4.6 State Transit Strategic Plan
- 4.7 Integrated ticketing

# Mode Share Action Plan

## Data Collection and Evaluation

5.1 Walk & Bike volume counts - Big Data pilot

5.2 Track progress toward mode share targets

5.3 Rail and transit ridership database

# Mode Share Action Plan

## Communication and Promotion

6.1 Solicit input through Caltrans external advisory committees

6.2 Communicate successes

6.3 Promote/encourage walk, bike, and transit with staff

6.4 Promote State Rail Plan implementation

6.5 Promote commuter rail benefits

6.6 Promote first/last mile access to rail

# CALTRANS MODE SHARE ACTION PLAN 1.0

Implementing Goal 3 of the Department's  
2015-2020 Strategic Management Plan



Questions?  
Feedback on the actions?

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# Related Advisory Committees

- Internal – Caltrans staff participation:
  - Complete Streets Technical Advisory Committee
  - Active Transportation Data Working Group
  - District Active Transportation Plans Steering Committee (coming soon!)
- External – Caltrans-managed committees:
  - Active Transportation and Livable Communities (ATLC)
  - Active Transportation Program Technical Advisory Committee (ATP-TAC)
  - Native American Advisory Committee (NAAC)
  - Disability Advisory Committee
  - ...



# Related Advisory Committees

- External – Caltrans-managed committees continued:
  - California Traffic Control Devices Committee (CTCDC)
  - Strategic Highway Safety Plan Steering Committee
    - Pedestrian and Bicycle Challenge Areas
  - Highway Safety Improvement Program (HSIP) Advisory Committee
  - District-level pedestrian, bicycle, disability advisory committees
- External – other:
  - CalSTA state agencies and CACTI (NACTO Cities in CA) work group
  - AASHTO Active Transportation Council

# Development of CWBTAC

- Committee evaluation by Sustainability Program
- Need identified for input to support new strategic direction
- Decision to create Walk/Bike TAC, replace CBAC
- Open solicitation
- Applications reviewed by staff committee from 5 divisions
  - Planning, Design, Traffic Operations, Local Assistance, Sustainability

## DECISION DOCUMENT

### Formation of the California Walk and Bike Technical Advisory Committee

**Problem Statement.** The California Department of Transportation (Caltrans) needs a technical advisory committee that provides input and guidance on activities that support our strategic direction to plan, design, deliver, and maintain walk and bike facilities for people of all ages and abilities. Since 1992, Caltrans has maintained a California Bicycle Advisory Committee (CBAC), but has had no equivalent pedestrian advisory body. CBAC has primarily represented the perspectives of experienced bicyclists. Caltrans would benefit from regular advisory committee input from a diverse membership representing walk and bike interests for all ages and abilities.

**Recommendation.** Establish the California Walk and Bike Technical Advisory Committee (CWBTAC) to supersede the existing California Bicycle Advisory Committee. The committee will be established under the attached draft charter and will provide technical input to Caltrans on implementation of the Statewide Pedestrian and Bicycle Plan as well as the Mode Share Plan.

**Fiscal Impact.** No additional fiscal impact beyond existing commitments.

#### Organizational Impact

- **Employee Impact.** Staff impact would be minimal. The committee will serve as a co-chair of the committee to be established. The Division of Local Assistance would continue to provide technical input to Caltrans on implementation of the Statewide Pedestrian and Bicycle Plan as a member on the committee.
- **Stakeholder Impact.** Advisory committee members will be invited to apply to serve on the new committee. The committee will be welcome and encouraged to provide input to Caltrans on implementation of the Statewide Pedestrian and Bicycle Plan.

**Policy Impact.** Formation of a new walk and bike technical advisory committee will support Goals 1 and 3 of the Strategic Management Plan, to increase walk and bike trips statewide. In addition, the committee will support implementation of Caltrans' Statewide Bicycle and Pedestrian Plan.

**Risks.** No risks associated. Caltrans would reduce the risk of not having a technical advisory committee to provide input and guidance on activities that support our strategic direction to plan, design, deliver, and maintain walk and bike facilities for people of all ages and abilities.

**Proposed Implementation Schedule.** This change plan will be implemented by June 1, 2018. The committee will be established by June 1, 2018. The committee will be invited to provide input to Caltrans on implementation of the Statewide Pedestrian and Bicycle Plan by June 1, 2018.

*"Provide a safe, sustainable, integrated transportation system to enhance California's economy and quality of life."*

Decision Document  
Formation of the California Walk and Bike Technical Advisory Committee  
May 1, 2018

**Contact Person.** Jeanie Ward-Waller, Sustainability Program Manager, jeanieward-waller@dot.ca.gov, 916-653-7569

#### APPROVAL RECOMMENDED

  
COCO BRISENO  
Deputy Director  
Planning and Modal Programs  
Date: 4-11-18

  
ELLEN GREENBERG  
Deputy Director  
Sustainability  
Date: 4-16-18

  
KARLA SUTLIFF  
Deputy Director  
Project Delivery  
Date: 4-20-18

  
STEVE TAKIGAWA  
Deputy Director  
Maintenance and Operations  
Date: 4/23/18

  
JAMIE MCGOWEN  
Assistant Deputy Director  
External Affairs  
Date: 4/25/18

**APPROVED**  
  
LAURIE BERMAN  
Director  
Date: 5/7/18

# Draft Charter Review

# Draft Charter Review

- Purpose and goals
- Roles and responsibilities
- Reporting structure and decision process
- Meeting frequency/structure

# LUNCH BREAK

Reconvene at 1pm

# Draft Charter Feedback/Discussion

# Draft Charter Discussion

1. Is the committee charge too broad or narrow?
2. Are there important goals or roles not identified?
3. How does the committee want to work?
4. Do we need a nickname?

# Future Meetings



# Future Meeting Focus Areas

Sample of Priorities for Caltrans:

- Design Guide for Main Streets & Highways
- District Active Transportation Plans
- Accommodation of people walking and bicycling during construction

# Wrap up

- Next steps/action items
- Focus areas for upcoming meetings
  - On which items would you like to have more information or discussion?
- Feedback
  - What worked well in the kickoff meeting? What can we improve?
- Next meeting